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Beijing Jingneng Clean Energy Co., Limited

北京京能清潔能源電力股份有限公司

(A joint stock company incorporated in the People's Republic of China with limited liability)

(Stock Code: 00579)

NOTICE OF THE 2023 FIRST H SHARE CLASS MEETING

NOTICE IS HEREBY GIVEN that the 2023 first H share class meeting (the “**H Share Class Meeting**”) of Beijing Jingneng Clean Energy Co., Limited (the “**Company**”) will be held on Thursday, 29 June 2023 at Harbour Room, 56/F, Island Shangri-La, Pacific Place, Supreme Court Road, Central, Hong Kong immediately after the conclusion of the annual general meeting of the Company to be held at 10:00 a.m. on the same day and at the same place for the purposes of considering and, if thought fit, passing the following resolution:

AS SPECIAL RESOLUTION

1. To consider and approve the grant of a general mandate to the board of directors of the Company (the “**Board**”) for the proposed repurchase of H shares of the Company.

By Order of the Board

Beijing Jingneng Clean Energy Co., Limited

KANG Jian

Deputy General Manager and Company Secretary

Beijing, the People's Republic of China

30 May 2023

As at the date of this notice, the executive directors of the Company are Mr. Zhang Fengyang, Mr. Chen Dayu, Mr. Gao Yuming and Mr. Cao Mansheng; the non-executive directors are Mr. Zhou Jianyu, Mr. Song Zhiyong and Ms. Zhang Yi; the independent non-executive directors are Mr. Huang Xiang, Mr. Chan Yin Tsung, Mr. Xu Daping and Ms. Zhao Jie.

Notes:

- 1. DETAILS OF THE SPECIAL RESOLUTION ABOVE ARE SET OUT IN THE CIRCULAR OF THE COMPANY DATED 30 MAY 2023.**
- 2. CLOSURE OF REGISTER FOR H SHARES, ELIGIBILITY FOR ATTENDING THE H SHARE CLASS MEETING**

Holders of H shares are advised that the share register for H shares will be closed from Monday, 26 June 2023 to Thursday, 29 June 2023 (both days inclusive). The shareholders whose names appear on the register of members of the Company on the close of business on Friday, 23 June 2023 are entitled to attend and vote at the H Share Class Meeting. Holders of H shares of the Company who wish to attend the H Share Class Meeting but have not registered the transfer documents are required to deposit the transfer documents together with the relevant share certificates at the Company's H share registrar in Hong Kong, Computershare Hong Kong Investor Services Limited, at Shops 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong not later than 4:30 p.m. on Friday, 23 June 2023 for registration.

- 3. PROXY**

Shareholders entitled to attend and vote at the H Share Class Meeting may appoint one or more proxies to attend and vote in their stand. A proxy needs not be a shareholder of the Company.

The instrument appointing a proxy must be in writing under the hand of a shareholder of the Company or his attorney duly authorized in writing. If the shareholder of the Company is a corporate body, the proxy form must be either executed under its common seal or under the hand of its director(s) or duly authorized attorney(s). If the proxy form is signed by an attorney of the shareholder of the Company, the power of attorney authorizing that attorney to sign or any other authorization document must be notarized.

For holders of H shares, the proxy form together with the power of attorney or any other authorization document (if any) must be lodged at the Company's H share registrar in Hong Kong, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong by hand or by post not less than 24 hours before the time appointed for the above H Share Class Meeting (i.e., not later than 10:00 a.m., Wednesday, 28 June 2023) or any adjournment thereof (as the case may be). Holders of H shares can still attend and vote at the H Share Class Meeting in person upon completion and return of the proxy form.

- 4. ADDRESS AND TELEPHONE NUMBER OF THE COMPANY'S PRINCIPAL PLACE OF BUSINESS IN THE PEOPLE'S REPUBLIC OF CHINA (THE "PRC")**

Address: No. 6 Xibahe Road, Chaoyang District
Beijing, the PRC

Telephone: (86 10) 8740 7188

- 5. PROCEDURES FOR VOTING AT THE H SHARE CLASS MEETING**

Any vote of shareholders at the H Share Class Meeting must be taken by poll.

6. OTHER BUSINESS

Shareholders (in person or by proxy) attending the H Share Class Meeting are responsible for their own transportation and accommodation expenses. Shareholders or their proxies attending the H Share Class Meeting shall produce their identity documents.

7. References to time and dates in this notice are to Hong Kong time and dates.